

Phoebe Hearst Elementary School
4640 S. Lamon Ave | Chicago, IL 60638 | Phone 773.535.2376
Fax 773.535.2341
Principal: Ms. Teresa Chrobak-Prince



Welcome to Full Day Preschool 2022- 2023

Welcome to Phoebe Hearst Elementary. Our name is Ms. Figueroa, Mrs. Gonzalez, and Mrs. Flannery and we will be teaching your children for the new school year. Arrival and dismissal will be at 8:45 AM-3:45PM.

Below we are listing important items that must be followed in order to ensure a smooth process for everyone:

- Arrival and dismissal will be at door number 2.
- Breakfast begins at 8:45AM and ends at 9:00AM and a guardian must sign in and out the child at the door.
- Everyone gets breakfast, lunch, and snacks. A home lunch is not necessary but if you do send a lunch, **DO NOT SEND chips, cookies, anything that has nuts or is sugary.** WE HIGHLY ENCOURAGE our students to eat the school lunch and not to bring outside food.
- **If your child does not know how to tie their shoe laces, send them with velcro or slip on type shoes.** Young children have a tendency to to play with their shoelaces during carpet time and we want to minimize distractions.
- Children get a nap in the middle of the day, **DO NOT send any blankets or stuffed animals to school.**
- If you arrive at 9AM, you must go to the main office for a tardy slip.
- Students must wear the school uniform. The uniform is navy blue pants and navy blue shirt.
- If absent, a note must be provided with a reason for absence.
- You must call the main office to notify if your child will be absent.
- Children have accidents, we ask you to add an extra pair of pants, underwear, socks, and shirts in your child's backpack.
- Download the classdojo application to your phone and add our school and classroom 107.

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- Go to cpsvolunteers.org to sign up as a level II parent volunteer (you must sign up in order to chaperone for a class field trip)
- It is important that your child attends school every day. **Students who have attendance of lower than 80% will not be allowed to go on field trips or participate in special attendance events (such as the piñata party).** Valid excuses for absence are sickness (with fever, rash, vomit and/or diarrhea), death in the immediate family, religious practices or family emergency. Every day your child is absent is a day they are not learning, even if the absence is excused.

If you have questions, you can reach us at 773-535-2384 or at our emails at lfigueroa2@cps.edu or aegonzalez22@cps.edu. You can also reach us through Class Dojo or through the google classroom.

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Supply List for 2022-2023

A pouch or box that will be in their backpacks to hold: crayons, color markers, thick pencils, scissors, and glue.

For the classroom:

- 2 packs of expo markers
- 2 Canisters of Clorox Wipes
- Baby Wipes
- 2 Rolls of Paper Towels
- Two compositions books
- Box of glue sticks
- One box of quart size zip lock bags
- One box of gallon size ziploc bags